

Dances of Universal Peace International

Minutes - Board of Directors

Tuesday, September 10, 2019

at 17.00 UTC

Board Members Present: Darvesha Victoria MacDonald (chair), Khabir Christian Mayer-Glauninger; Ginny Rukmini Miller; Munira Elizabeth Reed; Apologies: Arjun Calero, Dakini Warrior, Nur Ana Naomi Wilansky.

Staff Present: Edmund Aziz Dixon (Executive Director), Martha Bracken (Office Assistant)

*Toward the One,
the Perfection of Love, Harmony and Beauty, the Only Being;
United with all the Illuminated Souls who form the Embodiment of the Master,
the Spirit of Guidance.*

1. Minutes of the Board Meeting held April 9, 2019

Rukmini moved acceptance of the minutes, seconded by Munira, approved unanimously.

2. 2019 Financial Reports: to end of August 2019

comments:

- our revenue is well up: we are up to date with collecting fees from regions, and this is showing in the figures – big thank you to Martha
- balance sheet accounts receivables: we are awaiting payment from Germany and UK regions.
- office supplies figure includes unbudgeted costs: a replacement pc was needed for Aziz.

Actuals compare to budget for 2019:

The general donations budget is \$2,900, but we received \$1,718 to August; our main mailing requesting donations takes place in September.

Donations for the Beyond initiative are ahead of budget, and we have received ‘donations in kind’ from French and German camps, UK donors and offers for future years.

Dances of Universal Peace International
 January to August 2019
 Balance Sheet

Aug 31, 19

ASSETS

Current Assets

Checking/Savings

Key Bank checking 22,712.29

Key Bank Money Market

Initiative Funds 14,272.45

Key Bank Money Market - Other 571.58

Total Key Bank Money Market 14,844.03

UrbanPartnershipBank MoneyMarkt 22,867.17

Total Checking/Savings 60,423.49

Accounts Receivable

Accounts Receivable 8,163.00

Total Accounts Receivable 8,163.00

Total Current Assets 68,586.49

TOTAL ASSETS 68,586.49

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

Payroll Liabilities 180.49

Total Other Current Liabilities 180.49

Total Current Liabilities 180.49

Total Liabilities 180.49

Equity

Fund Balances

Prior Years Unrestricted Funds 40,999.40

Total Fund Balances 40,999.40

Unrestricted Net Assets 21,672.53

Net Income 5,734.07

Total Equity 68,406.00

TOTAL LIABILITIES & EQUITY 68,586.49

Statement of Sources and Uses of Funds

	<u>Jan - Aug 2019</u>	<u>Budget 2019</u>	<u>% budget ytd</u>
Sources of Funds			
Investments			
Interest-Savings, Short-term CD	28.17	50.00	
Total Investments	<u>28.17</u>	<u>50.00</u>	56%
Revenue - Current Year			
Donations	1,718.36	2900.00	59.25%
Donations - Beyond Initiative	3,742.06	1900.00	196.95%
Donations in kind - Beyond Initiative			
Legacy Bequests	0.00	0.00	
LG Fees - Regions	23,808.48	29,000	82.10%
LG Fees - World Wide Region	4,277.08	5500.00	77.77%
LG fee support			
Royalty	0.00	0.00	
Sales	77.55	100.00	
Total Revenue - Current Year	<u>33,623.53</u>	<u>39,400.00</u>	85.34%
Revenue Prior Yr			
Fee support			
Guidance Council			
Initiatives project	3,588.56	6,300.00	56.96%
Total Revenue Prior Year	<u>3,588.56</u>	<u>6,300.00</u>	
Total Sources of Funds	<u>37,240.26</u>	<u>45,750.00</u>	81.40%

Statement of Sources and Uses of Funds

	<u>Jan - Aug 2019</u>	<u>Budget 2019</u>	% budget ytd
Uses of Funds			
Accounting			
QuickBooks payroll service	550.50	550.00	
Total Accounting	<u>550.50</u>	<u>550.00</u>	100.09%
Contract Labor			
Community Coordinator			
Executive Director	8,666.64	13,000.00	
Guidance Council Chair	3,250.00	6,500.00	
Outside Contract Services	0.00	0.00	
Total Contract Labor	<u>11,916.64</u>	<u>19,500.00</u>	61.11%
Employee wages			
Office Assistant	4,833.36	7,250.00	
Total Employee wages	<u>4,833.36</u>	<u>7,250.00</u>	66.67%
IN Website Construction			
Technical Designer	1,788.75	4,250.00	42.09%
Total IN Website Construction	<u>1,788.75</u>	<u>4,250.00</u>	
Office Expenses			
Equipment		100.00	
Internet Services	1,044.00	1,900.00	
Office Supplies and fees	1,157.38	500.00	
Payroll Expenses	418.90	700.00	
Postage	122.74	100.00	
Telephone	1,295.80	2,000.00	
Total Office Expenses	<u>4,038.82</u>	<u>5,300.00</u>	76.20%
LG fee support			
Project Budgets			
Guidance Council	750.00	1,200.00	62.50%
Initiative Expenses	3,588.56	6,300.00	56.96%
Translation Projects	150.00	200.00	
z-Contingency Fund	0.00	1,099.00	
Total Project Budgets	<u>4,488.56</u>	<u>8,799.00</u>	51.01%
Royalty Expenses	<u>101.00</u>	<u>101.00</u>	
Total Uses of Funds	<u>27,717.63</u>	<u>45,750.00</u>	60.58%
Net Sources and Uses of Funds	<u><u>9,522.63</u></u>	<u><u>0</u></u>	

3. Initiatives project

At the time of writing, the 2019 Caravan is in full flow in Turkey, Israel and beyond.

Fund-raising has been helped by mailings and publicity in June, and donations and pledges for the year to date are above budget, while the initiative overall is continuing to raise funds to match expenditure. This means that the legacy funds are still largely held in reserve.

Recruitment for phase 2 has focused on Africa (with leaders potentially from Senegal and Cameroon) and Sri Lanka. There is an opportunity (either next year or this fall) to hold an introductory few days of DUP following on from a regional GEN meeting in Asia.

A constraint has been the difficulty of obtaining visas for some leaders to attend events in Turkey and Russia. Possibly this might be addressed next year by holding a dance leader training in South Africa or Morocco. The team are considering how best to match outreach to geopolitical constraints.

A vital aspect of the initiative is to seed the dances in an area with trainings and events over at least 3 consecutive years. As the dances reach new areas, the plan is to have regional co-ordinators for Beyond for the Middle East and ? Africa.

4. Executive Director's report since the April 2019 meeting:

LG fee collection

Martha continues to be busy keeping fee collection up to date; the number of recurrent payments via Paypal continues to rise.

Dance resources

We continue to add walks, spins and other dance write-ups to the dance resource library. 29 have been added or edited so far this year.

A newsletter has been sent out for the Beyond project in June, resulting in donations of \$3,742. This was in addition to a general newsletter in July.

Pen pals

Following interest sparked by the Beyond project, we are trialing a pen pal scheme. We expect to take this forward after the current Caravan, in late autumn/fall. Thank you to Nur Ana for being available to co-ordinate this project.

Baltic visit

Aziz will be joining a weekend retreat in Riga in October, and will be able to meet leaders from Estonia, Latvia and maybe Russia. LG numbers are increasing in this part of the world, and there are good regional links with UK (Wales).

5. DUP IN and DUP NA

Last summer we had a useful opportunity to clarify and confirm our respective organizational roles. Aziz is continuing regular tele-meetings with Majida Pazereckas, NA President.

6. Guidance Council: no report at this meeting.

7. The Board was briefed that a significant source of funding for the Dances may involve DUP IN. Discussions are continuing to clarify next steps.

8. Dates of future BoD meetings:

Dates for Board meetings and the Annual meeting are as follows.

2019

- **November 19**

2020

- **Jan 28**
- **April 7 (also Annual meeting)**
- **September 15**
- **November 24**

Meetings are **usually** at **20.00 UTC** November 5 to March 12, and **19.00 UTC** March to November ie at noon Seattle time throughout, unless arranged otherwise.

There being no other business, the meeting closed at 18.15 UTC.