

Dances of Universal Peace International

MINUTES - Board of Directors

Tuesday, January 28, 2020

at 20.00 UTC

Board Members present: Darvesha Victoria MacDonald (chair), Ginny Rukmini Miller, Munira Elizabeth Reed, Nurana Naomi Wilansky, Khabir Christian Mayer-Glauning

apologies: Arjun Calero, Dakini Warrior

Staff present: Edmund Aziz Dixon (Executive Director), Martha Bracken (Office Assistant)

*Toward the One,
the Perfection of Love, Harmony and Beauty, the Only Being;
United with all the Illuminated Souls who form the Embodiment of the Master,
the Spirit of Guidance.*

1. Minutes of the Board Meeting held November 19, 2019

Munira moved acceptance of the minutes, seconded by Nur Ana, approved unanimously.

2. 2019 Financial Reports: to end of 2019.

Comments:

- our closing balance at the end of 2019 is \$4775 higher than at the end of 2018; this is despite not drawing down any prior revenue to fund Beyond, because the Beyond initiative was funded by significant unbudgeted donations.
- excluding the money allocated to Beyond, our closing balance would be \$51,113.96. This is \$2262.24 higher than the prior year closing balance excluding Beyond funds.

Dances of Universal Peace International
Balance Sheet, Jan to Dec 2019

	<u>Dec 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
Key Bank checking	26,547.84
Key Bank Money Market	
Initiative Funds	17,746.39
Key Bank Money Market - Other	573.91
Total Key Bank Money Market	18,320.30
UrbanPartnershipBank MoneyMarkt	22,877.85
Total Checking/Savings	67,745.99
Total Current Assets	67,745.99
TOTAL ASSETS	67,745.99
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	276.08
Total Other Current Liabilities	276.08
Total Current Liabilities	276.08
Total Liabilities	276.08
Equity	
Fund Balances	
Prior Years Unrestricted Funds	40,999.40
Total Fund Balances	40,999.40
Unrestricted Net Assets	21,672.65
Net Income	4,797.86
Total Equity	67,469.91
TOTAL LIABILITIES & EQUITY	67,745.99

Dances of Universal Peace International
January to December 2019
Statement of Sources and Uses of Funds

	<u>Jan - Dec 2019</u>	<u>Budget 2019</u>	% budget ytd	<u>Budget 2020</u>
Sources of Funds				
Investments				
Interest-Savings, Short-term CD	41.06	50.00		
Total Investments	<u>41.06</u>	<u>50.00</u>	82%	50.00
Revenue - Current Year				
Donations	2,290.19	2900.00	78.97%	2500.00
Donations - Beyond Initiative	10,715.06	1900.00	563.95%	500.00
Legacy Bequests	0.00	0.00		0.00
LG Fees - Regions	29,942.86	29,000.00	103.25%	29000.00
LG Fees - World Wide Region	6,157.03	5500.00	111.95%	6000.00
LG fee support				
Royalty	0.00	0.00		0.00
Sales	96.81	100.00		100.00
Total Revenue - Current Year	<u>49,201.95</u>	<u>39,400.00</u>	124.88%	<u>38100.00</u>
Revenue Prior Yr				
Fee support				
Guidance Council				
Initiatives project	0.00	6,300.00	0.00%	5000.00
Total Revenue Prior Year	<u>0.00</u>	<u>6,300.00</u>		<u>5000.00</u>
Total Sources of Funds	<u>49,243.01</u>	<u>45,750.00</u>	107.63%	<u>43100.00</u>

Statement of Sources and Uses of Funds

	<u>Jan - Dec 2019</u>	<u>Budget 2019</u>	<u>% budget ytd</u>	<u>Budget 2020</u>
Uses of Funds				
Accounting				
QuickBooks payroll service	550.50	550.00		550.50
Total Accounting	<u>550.50</u>	<u>550.00</u>	100.09%	<u>550.50</u>
Contract Labor				
Community Coordinator				
Executive Director	12,999.96	13,000.00		13440.00
Guidance Council Chair	6,500.00	6,500.00		6500.00
Outside Contract Services	0.00	0.00		
Total Contract Labor	<u>19,499.96</u>	<u>19,500.00</u>	100.00%	<u>19940.00</u>
Employee wages				
Office Assistant	7,250.04	7,250.00		7500.00
Total Employee wages	<u>7,250.04</u>	<u>7,250.00</u>	100.00%	<u>7500.00</u>
IN Website Construction				
Technical Designer	2,081.25	4,250.00	48.97%	2300.00
Total IN Website Construction	<u>2,081.25</u>	<u>4,250.00</u>		<u>2300.00</u>
Office Expenses				
Equipment		100.00		300.00
Internet Services	1,908.00	1,900.00		2140.00
Office Supplies and fees	1,513.91	500.00		1000.00
Payroll Expenses	627.13	700.00		700.00
Postage	133.94	100.00		150.00
Telephone	2,291.80	2,000.00		2060.00
Total Office Expenses	<u>6,474.78</u>	<u>5,300.00</u>	122.17%	<u>6350.00</u>
LG fee support				
Project Budgets				
Guidance Council	750.00	1,200.00	62.50%	600.00
Initiative Expenses	7,087.62	6,300.00	112.50%	5000.00
Translation Projects	150.00	200.00		200.00
z-Contingency Fund	500.00	1,099.00		558.50
Total Project Budgets	<u>8,487.62</u>	<u>8,799.00</u>	96.46%	<u>6358.50</u>
Royalty Expenses	101.00	101.00		101.00
Total Uses of Funds	<u>44,445.15</u>	<u>45,750.00</u>	97.15%	<u>43100.00</u>
Net Sources and Uses of Funds	<u><u>4,797.86</u></u>	<u><u>0</u></u>		<u>0.00</u>

3. **Budget 2020**

The budget references the 2019 actuals, with the following comments:

- a. plan to spend \$5000 on the Beyond initiative – see below
- b. the proposed budget will not change our balance of cash at year-end, although our cash total available continues to increase
- c. an estimate will be sought for legal fees for due diligence on the proposal from Oneness Project
- d. Increases to some salaries and telecoms expenses were agreed, as well as small adjustments for a new printer, and extra teleconference costs.

4. **BoD vacancies**

Two Board members complete their terms in April and are happy to stand for re-election. The Board determined that no additional Board vacancies arise at this time.

5. **Initiatives project**

Further to Arjun's report in November, an updated financial summary indicates that the available fund for Beyond is now slightly more than it was when the initial legacy was received. For 2020, we are not planning a major fund-raising effort for Beyond, and plan to draw down \$5,000, to be spent as follows:

- dance leader development in the Middle East;
- Arjun's travel to Asia
- travel for Asian participants to Sri Lanka workshop
- dance leader development elsewhere in Asia.

The plans for Beyond in 2020 are on the website here:

<https://dancesofuniversalpeace.org/wwbeyond.shtm>

A teleconference on **engaged sufism in times of global challenge** took place on January 25, and attracted nearly 500 registrations.

6. **Executive Director's report** since the November 2019 meeting:

LG fee collection

Martha continues to be busy keeping fee collection up to date.

Number of dance leaders (LG members) in 2019

Please see the report circulated with this agenda. Notes:

- 6% increase in LG numbers
- increases in NA and WW - partly from Beyond initiative
- now fewer LG leaders in Russia than in Netherlands

- 24% increase in fee support - particularly WW, because of the Beyond initiative

Dance resources

We continue to add walks, spins and other dance write-ups to the dance resource library. 33 have been added or edited so far this year.

A newsletter is planned for end of January.

7. Oneness Project

An ad hoc committee - Darvesha, Munir, Kabir, Aziz and Ellen Kafi-i-Mariam Fietz-Hall - has been set up to review accounting matters arising from discussions with OP, and to develop recommendations on strategy, policies and procedures so that the Board can decide how to respond to the offer of the grant-awarding function and much of the funds from OP.

8. Guidance Council: no report.

9. Dates of future BoD meetings (2020):

Dates for Board meetings and the Annual meeting are as follows.

- **April 7 (also Annual meeting)**
- **September 15**
- **November 17**

Meetings are **usually** at **20.00 UTC** November 5 to March 12, and **19.00 UTC** March to November ie at noon Seattle time throughout, unless arranged otherwise.

There being no other business, the meeting closed at 21.10 UTC.